

The Barbara Stone Foundation Grant Application Cover Sheet

<u>Organization Name</u>	
<u>Year Incorporated</u>	<u>Tax ID Number</u>
<u>Street Address</u>	<u>Mailing Address</u>
<u>Organization Mission Statement</u>	
<u>Executive Director or Equivalent</u>	<u>Website</u>
<u>Contact Person for Grant</u>	<u>Contact Phone Number & E-mail Address</u>
<u>Total Annual Budget for Organization</u>	<u>Total Number of Staff Employed</u>
<u>Name of Program/Project for Which Funds are Requested</u>	
<u>Amount Requested from BSF</u>	<u>Total Budget for Program/Project</u>
<u>Number of People Served by Grant</u>	<u>Number of Program/Project Staff</u>

GRANT APPLICATION CONTENT

GRANT APPLICATION ELEMENTS	PAGE LIMIT
A. Cover Sheet: 1) Organization Name 2) Year Incorporated 3) Tax ID Number 4) Street Address 5) Mailing Address 6) Organization Mission Statement 7) Executive Director or Equivalent 8) Contact Person for Grant 9) Website 10) Phone Number & E-mail Address 11) Total Annual Budget for Organization 12) Total Number of Staff Employed 13) Name of Program/Project for Which Funds are Requested 14) Amount Requested from BSF 15) Total Budget for Program/Project 16) Number of People Served by Grant 17) Number of Program/Project Staff	1
A. Executive Summary—An overview summarizing key points of the grant application that includes why you are requesting this grant, the outcomes you hope to achieve, and how awarded funds will be used B. Need Statement	1
A. Project Description and Project Impact—Include description of target population, outline of project goals and objectives, timetable for implementation, whether this is a new or on-going project, sources of other funds, whether or not this is a collaborative effort, and qualifications of key project staff and volunteers	3
A. Evaluation—Method and Timetable	1
A. Project Budget and Narrative	1
REQUIRED ATTACHMENTS	
1. Copy of IRS 501(c)(3) Letter	
1. Organization Budget for Current Fiscal Year	
1. Board Member Listing	
GRANT FORMAT	
<ul style="list-style-type: none"> ▪ Application must be in typewritten format, single spaced and single sided, with consecutively numbered pages. ▪ Application must not exceed 7 pages (not including required attachments). 	

Please send the completed grant application to
The Barbara Stone Foundation
P O Box 3667 / Greenville SC 29608
E-mail Address: office@BarbaraStoneFoundation.org

“A civilization flourishes when people plant trees under which they will never sit.”
 Greek proverb